



Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

Lode Road, Bottisham
Cambridge CB25 9DL
Tel: 01223 811250
www.bottishamvc.org
enquiries@bottishamvc.org



13 May 2022

Dear Parents/Carers

I am delighted that your child will be joining us in September 2022. We understand that selecting a school for your child is an extremely important decision and therefore are delighted that you have decided on Bottisham Village College. If you are new to the College I would like to extend a warm welcome to you and your family and look forward to introducing you to the school, key staff and seeing you flourish over the next five years of secondary education.

Induction Days: Monday 4 July and Tuesday 5 July 8.45am–3.05pm

Your child will spend two days at the College. These days provide a valuable opportunity for all new students to meet one another in their new form groups, to meet teachers, get to know their way around the College and to attend some lessons.

Students will have the opportunity to sample school lunches, which we would encourage, at a cost of £2.45 per day (menu attached) alternatively, they may bring a packed lunch. Please send them with a healthy snack and a drink for morning break each day which will take place between 11am-11.25am. During both visit days, we expect students to wear their **primary** school uniform. The only equipment they will need is a pencil case with pencil, pen and ruler as basic equipment. All students in receipt of FSM will receive their lunch allowance as normal.

For these two days, we would like parents or carers to arrange transport, however if your child lives within the catchment area there will be spaces available on one of the school buses. **Please note the bus places are for catchment children only as there will not be enough space for all year 6 students. Bus checks will be undertaken by duty staff when they arrive in school.**

Admissions form

In order for us to enrol your child, we will need to collate some information and have created an online admission form for you to complete, which can be accessed by following the link:

<https://forms.office.com/r/T1YhpyJvyK>

The admission form can also be found on our website: www.bottishamvc.org. Please ensure this form is completed by **Friday 27 May 2022**. Should you have any difficulty with completing this form electronically do please contact us on enquiries@bottishamvc.org

School transport information

We have been informed by the Local Authority that parents of new year 7 students who live in our catchment area will need to apply for their child's bus pass for this September. Applications can be made through the following link: www.cambridgeshire.gov.uk/education/transport

Uniform

Due to statutory guidance from the Department of Education on ensuring affordability for parents and the use of recycled and sustainable materials the Trust is presently under consultation with staff and parents regarding changes to the uniform. Further details of the outcome of this consultation will be shared with you on 21 June 2022.



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We are planning to run a uniform sizing event on Tuesday 12 July between 4.30pm and 7pm to support parents and carers in sizing uniform for September. Your child will be able to try on uniform for size and then order from home online. We will also organise our very popular 'preloved' uniform sale (date to be confirmed).

If you have any concerns over the cost of uniform and are in receipt of free school meal entitlements please email Jane Taylor on jtaylor@bottishamvc.org

Parents' and Carers Meeting – Monday 4 July at 5.45pm to start at 6.00pm

You are warmly invited to this general information evening, which is a chance for you to meet staff and parents. There will be an opportunity for you to ask any particular questions you may have and to talk about your child's start at Bottisham. Unfortunately, numbers do not allow us to invite children as well. Please do take note of the timings for your visit as the evening is separated into two halves.

The programme for the evening is as follows:

5.45pm to start at 6.00pm: Welcome from key members of senior staff in the Main Hall

6.20pm - 6.45pm Meet Form Tutors to discuss general routines

Our SEN staff will be available in learning support from 5.45pm

Please see link to the transition page on our website below. All of our transition information will be added onto this page going forward. <https://www.bottishamvc.org/college-information/admissions/year-6-transition/>

Start of Term

The first day of the new term will be on **Friday 2 September**, for year 7 and year 11 students only. On arrival, your child should go to our Dining Hall ready for assembly at 8.45am. Lessons 1 and 2 will be spent with form tutors and students will then follow their timetable for the rest of the day.

Students of other year groups will begin the term on Monday 5 September. This arrangement is intended to support year 7 and to help our new students make a settled, calm and positive start.

We all look forward to meeting you and welcoming your child in September.

Yours sincerely

Mrs Jenny Rankine
Principal